

CITY OF BURBANK

SPECIAL ACTIVITY LEADER

DEFINITION

Under supervision, leads recreational activities utilizing a variety of special skills; performs programming functions for after school playgrounds.

ESSENTIAL FUNCTIONS

Instructs and leads specialized recreational activities in such areas as sports, fine arts, performing arts, therapeutics, gerontology, crafts, or other related leadership activities requiring specialized knowledge and performance skills; may be utilized as after school playgrounds leader; observes precautions to secure the safety of recreation participants and spectators; and renders routine first aid in case of minor injury; drives on City business.

MINIMUM QUALIFICATIONS

Employment Standards:

- Knowledge of – first aid; recreation work.
- Skills in - demonstrating specialized recreation activities.
- Ability to - make minor repairs and adjustments to recreation equipment; establish and maintain an effective relationships with supervisors, fellow employees, and the public.

Education/Training: Completion of one year of college and either 500 accumulated hours of paid leadership using specialized recreation skills in commercial, public, or institutional recreation, OR 1,000 accumulated hours of volunteer leadership in specialized recreation activities with an accredited agency or organizations. Additional qualifying paid experience may be substituted for the required education on a year-for year basis for a maximum of one year (equivalent of 2,000 hours).

Special Conditions & Requirements: Willingness to work evenings, weekends, and holidays on an as needed basis.

License & Certificates: A valid California Class "C" driver's license or equivalent at time of appointment.

SUPPLEMENTAL INFORMATION

None.